



GIET SCHOOL OF PHARMACY

(SPONSORED BY SRI KOUNDINYA EDUCATIONAL SOCIETY)

(Affiliated to Andhra University, Approved by PCI, 2(f) & 12(B) of UGC Act 1956 & Accredited by NAAC)

NH-16, Chaitanya Knowledge City, RAJAMAHENDRAVARAM – 533 296, E.G.District, (A.P.)

Tel 0883 - 2484444, E-mail: gietpharmacy@gmail.com, Website: www.gietpharmacy.in

ISO 9001:2015 Certified Institution

Internal Quality Assurance Cell (IQAC)

Minutes of the meeting held on 17th August, 2023

Agenda:




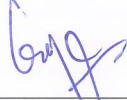

1. To review on academic and research performance in the A.Y 2022-2023
2. To conduct Extension and outreach activities by NSS
3. To conduct orientation programme for freshers of both B. Pharm and Pharm.D courses for A.Y 2023-24
4. To plan and organise Health camps for National Pharmacy week celebrations.
5. To review of feedback collected from stakeholders (students, faculty, alumni, employers).

The following points were discussed in the meetings:

1. Principal and IQAC Coordinator reviewed student results and pass percentages for A.Y. 2022–2023, assessed faculty performance in teaching, mentoring and curriculum development.
2. Review of past activities conducted during A.Y 2022-23 and proposed activities with community development such as healthcamp, Environmental campaigns and awareness programs on social issues for the A.Y 2023-24 were discussed.
3. The members unanimously agreed on the importance of conducting a well-structured orientation program for freshers to ensure a smooth transition into their academic journey.

4. The IQAC emphasized the importance of community engagement and agreed to monitor the progress of planning and execution. The outcomes of the health camps will be reviewed in the subsequent meeting to assess their effectiveness and identify areas for improvement.
5. The feedback collected from stakeholders (students, faculty, alumni, and employers) for A.Y. 2022–2023 was presented and analyzed during the meeting. The members unanimously agreed to prioritize these recommendations and review their impact in the next meeting. The meeting concluded with a unanimous decision to prioritize actionable feedback and ensure its timely execution.

The following members were present for the meeting

S.No	Name of the member	Signature
1	Dr S.Ramachandran	
2	Dr V.D.Sundar	
3	Dr AR.Magesh	
4	Dr C.Gopi	
5	Dr V.Alekhyia	



IQAC Coordinator

(Dr T.DEEPAN)



IQAC Chairman

(Dr.M.D.DHANARAJU)

Coordinator
Internal Quality Assurance Cell
GIET School of Pharmacy
Rajahmundry-533296



Dr. M.D.DHANA RAJU
Principal M.Pharm.,Ph.D
GIET SCHOOL OF PHARMACY
NH-16, Chaitanya Knowledge City,
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Internal Quality Assurance Cell (IQAC)

Minutes of the meeting held on 15th December, 2023

Agenda:

1. Discussion on activities to enhance student engagement, skill development, and overall growth.
2. To motivate teaching staff to apply for funding.
3. Planning of AQAR submission.
4. Setting bench mark for teaching learning programme.
5. Discusson requirements for books, chemicals, Instruments and AMC.




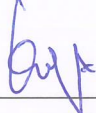

The following points were discussed in the meetings:


1. The members were strongly suggested to oconduct workshops, seminars, and training programs that develop both hard and soft skills, such as leadership, teamwork, communication, and critical thinking to students.
2. The IQAC will monitor the progress of faculty members in applying for and securing funding, providing periodic reviews and feedback to help improve success rates.
3. The AQAR submission for A.Y 2023-24 based on the data provided by each department, reflecting on academic, research, and infrastructural activities and

Periodic meetings were discussed and decided to submit by deadline proposed as per NAAC.

4. The IQAC will oversee this process, ensuring periodic assessments and feedback collection from students and faculty.
5. The meeting concluded with a commitment to address the needs for books, chemicals, instruments, and AMC promptly to ensure uninterrupted academic and research activities. Departments will begin compiling their specific requirements, and a follow-up meeting will be scheduled to finalize procurement details.

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1	Dr S.Ramachandran	
2	Dr V.D.Sundar	
3	Dr AR.Magesh	
4	Dr C.Gopi	
5	Dr V.Alekhya	



IQAC Coordinator

(Dr T.DEEPAN)



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Internal Quality Assurance Cell (IQAC)

Minutes of the meeting held on 4th March, 2024

Agenda:




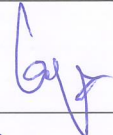

1. To review on academic audit.
2. Sponsorship for faculty towards conference and workshop
3. To strengthen ICT facility of the students.
4. To consider feedback analysis.
5. To sustain institute and industry interaction through MOU

The following points were discussed in the meetings

1. Principal instructed to do academic and department audit on stock registers, utility registers & store registers.
2. This initiative was well appreciated by members and it aims to cultivate a culture of continuous professional development among faculty, promoting their engagement in academic and research events to enhance the institution's academic environment.
3. Principal suggested to prepare requirements list for ICT upgradation, budget will be allocated for the ICT upgrades, with priority given to areas that will have the most significant impact on student learning.
4. Academic coordinator insisted to collect student feedback forms. It was decided by members to incorporate all department heads in the feedback for planning and decision-making processes.

5. Principal and members suggested IQAC to provide students with valuable industry exposure, enhance academic offerings, and foster collaborative research while contributing to the growth and innovation of the industry partners involved.

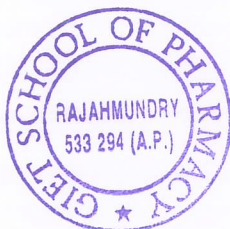
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