



GIET SCHOOL OF PHARMACY

(SPONSORED BY SRI KOUNDINYA EDUCATIONAL SOCIETY)

(Affiliated to Andhra University, Approved by PCI, 2(f) & 12(B) of UGC Act 1956 & Accredited by NAAC)

NH-16, Chaitanya Knowledge City, RAJAMAHENDRAVARAM – 533 296, E.G.District. (A.P.)

Tel 0883 - 2484444, E-mail: gietpharmacy@gmail.com, Website: www.gietpharmacy.in

ISO 9001:2015 Certified Institution

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

Response:

The campus is protected by the security systems and personal assignments. The policies and procedures are developed & updated as a part of internal process to mark the present and future security concerns. The staff members can put forward the requirements in the aspect of facilities, equipment maintenance or repair by logging in the maintenance register of the college. The office technician contacts that specific maintenance personnel to respond based on that particular requirement or the requests.

The staff meetings are conducted consistently to check the status of the projects and also to assign the work load. For achieving the program goals productively, the equipment and other resource strategies gives the present, related and up to date equipment's & materials used in directive is received or replaced in a timely manner. The program equipment and the requirements are assessed by the program advising team, instructors and directors give the budget request based on the need of the purchases. The regulatory inspections, internal survey reports and independent evaluation methods are used to assess the campus infrastructure in this institution.

Physical infrastructure

The maintenance department manages all the common requirements and facilities like water, electricity, power backup, internet, garden, play grounds etc. Electricians maintains all the work related to electrical department. The classrooms are neatly cleaned by the sweepers regularly.

Labs

For the appropriate maintenance, one staff member is allotted in every department to maintain the laboratories and the instrumentation. A log book will be available to enter the



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NAAC A+ ACCREDITED

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details if any issues have been aroused. The HOD of the department supervises all the facilities and requirements of the concerned departments. For the major equipment's and instrumentation, the power backup is maintained. During the installation of the instruments, the guidelines given by the manufacturer are strictly adhered and followed. The company representatives come and visit the institution based on the requirement of the maintenance contract whereas the concerned lab technicians maintain the lab equipment's in the laboratories at a fixed time interval. The new instrument or equipment related demonstrations are given to the faculty and the supporting faculty regarding their working and maintenance conditions.

While using the equipment's the students are advised to follow the standard operating procedures. Frequent follow up for the requirements in labs regarding water supply, taps, gas pipelines and electrical repairs are requested based on the need. The refilling of the first aid kit and the fire extinguishers are done before their expiry date after the frequent checking. Appropriate hygiene and washing facilities are given for the animal house for proper management. Required disinfectants and the detergents are used for maintain the cleanliness within the animal rooms, storage spaces and the corridor. For the maintenance of the medicinal plant garden and facility areas gardening personnels are appointed.

Library

To get the issue of any book from the library accession number is given for all the books based on the subjects available. The old books are collected and bound appropriately to preserve the book resources and prevent further damage in the future. The library is having the entry register. Electricians frequently check and fix the fans and electrical repairs within the library. The library room is maintained clean by the sweepers on the daily basis.

Sports

Sports department is available within the campus for monitoring the daily activities and the management of the facilities reacted to the sports.



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Computers

The institution has well-furnished magnificent structure regarding the software and hardware facilities for the usage of information and communication technology (ICT). All the computers are maintained by the full-time system analyst. The concerned service providers sort out the issues related to the internet and ICT tools.



A handwritten signature in blue ink, appearing to read 'Dr. M.D. Dhiana Raju'.

Dr. M.D.DHIANA RAJU
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